Associate Head Teacher
Mr. Paul Ryan

Deputy Head Teacher
Mr. Ed Ming

Compassion, Hope, Reverence, Wisdom

Friday 22nd May 2020

Dear Parent/carer,

I hope you are all safe and well.

As you are aware, the government have announced that, provided the latest scientific evidence and infection rate support this, they would like more groups of children to return to school from the 1st June at the earliest, with priority given to Reception pupils, then Year 1 and Year 6 while still maintaining provision for Key Worker children.

Many thanks to those who took the time to fill out the questionnaire as stated on the letter on Monday 18th May. Since then, we have been conducting a thorough and detailed Health & Safety Risk Assessment to enable us to prepare the school site for opening to more groups of children.

Now we have an idea of numbers, I'm pleased to announce that we are in a position to communicate plans, should the school reopen. If the government, confirms that the schools are to reopen, **we will be opening on Tuesday 2nd June** so that we can ensure all measures are in place (please note that this is a change from the original letter stating Monday 1st June).

Key Workers

If you are a key worker, as outlined in https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision, and need provision from the school, you must contact headteacher@hunton.kent.sch.uk ASAP if you have not done so already. This is so the school has sufficient time to accommodate your child.

Year R, 1 & 6

Please be aware that the deadline for submission to state your child is attending school was Wednesday 20th May. I am sure you will appreciate that the school is making the best and safest possible plans for children and staff. If you have not stated that your child will be attending school on June 2nd , and with planning arrangements in mind, therefore, we request that you contact the school immediately via office@hunton.kent.sch.uk if you wish your child from Year R, 1 or 6 to attend school. Consideration to a start date for your child will be given on an individual basis based on the capacity and well-being of the school.

If your child is attending school from June 2nd we expect this to be as full-time education as specified at the times later in this letter. Please note parents **cannot** have an opt-in, opt-out system.

Covid-19 Home School Agreement

Please find attached with this letter the: *'Hunton CEP Primary School Covid-19 Home School Agreement'.* Please read this and know that by sending your child to school, you agree and adhere to these terms.

'Bubble Groups'

	Year R	**Year 1 and KS1 Key worker children***	**Year 6 and KS2 Key worker children***
Location:	Devas Classroom	Bannerman Classroom	Borton Classroom
Teachers:			
Mondays:	• Mrs Venus • Mrs Adams	• Mrs Morley • Mrs Edwards • Mrs Nash(AM)	• Mr Ming • Mrs Underdown
Tuesdays	• Mrs Pilcher • Mrs Venus • Mrs Adams (AM)	• Mrs Morley • Mrs Edwards • Mrs Evans (AM)	• Mr Ming • Mrs Underdown
Wednesdays	• Mrs Pilcher *(Mrs Denney on Wednesday 3rd June)* • Mrs Venus	• Mrs Morley • Mrs Edwards • Mrs Nash (AM)	• Mr Ming • Mrs Underdown
Thursdays	• Mrs Pilcher • Mrs Venus	• Mrs Morley • Mrs Edwards • Mrs Nash (AM)	• Mr Ming • Mrs Underdown
Fridays	• Mrs Pilcher • Mrs Adams	• Mrs Morley • Mrs Edwards • Mrs Evans (AM)	• Mr Ming • Mrs Underdown

**If you have two children in different year groups, it has been advised that pupils are in the setting with their own peers and will therefore be in different 'bubbles'*

Please note that **pupils will be staying in their 'bubble groups' and designated 'bubble zones'.** Pupils will also be highly encouraged to social distance with one another, however I am sure you will appreciate that this will not always be possible with all ages of children! We thank you for your support with this matter.

Drop-off and Collection information.

Please see below the information regarding a staggered, 15-minute window for drop-off and collection times and where the pick-up points are located. Please note that we expect parents to adhere to social distancing during these times, as a good model to the children. We kindly request, that only one parent/carer to drop-off and collect their child. If possible, we would also ask Year 6 pupils to be dropped at the step by the gate and they can walk in themselves.

	Year R	**Year 1 & KS1 Key Worker children**	**Year 6 & KS2 key worker children**	
Start Time:	9:15am-9:30am	8:45am-9am	9am-9:15am	*Please note there will always be a member of staff on the gate at all times during these drop-off and collection times.*
Finish Time:	2:30pm- 2:45pm	2:45pm-3pm	3pm-3:15pm	
Entrance and Exit point:	Breakfast Club door, via staff car park	Rear Bannerman door, via playground	Borton Front door, via Main entrance	

**Please note that if you have children in different groups, please opt for the later of the two times.*

Please note that communication to the school office should continue to be via email (office@hunton.kent.sch.uk) or via telephone call, unless an agreed appointment has been made.

There will be no breakfast or after school clubs during this period.

Parent and School Protocol.

Please see the letter dated Monday 18th May for school protocol during this period. We will continue to teach the children good handwashing skills and the, 'catch it, bin it, kill it' ethos and would appreciate parents to also teach children this over half-term.

If there is a suspected case, either a child or staff member, in any particular room, the children will be removed as soon as possible and the school will be closed to all staff and children to facilitate a full deep cleaning of the building. In this situation, all parents will be contacted and asked to collect their children as soon as possible. all equipment will be deep cleaned.

More information can be found at: https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers/closure-of-educational-settings-information-for-parents-and-carers

Please see below parental protocol during this time:

PARENT PROTOCOLS

1) Please check your child's temperature every morning if above 37.5 degrees centigrade do not send them in and ring the school to inform us.

2) If your child has a cough, and/or loses their sense of taste and smell, please do not send into school and ring the school office.

3) Please ensure your child washes their hands before leaving the house with soap and water.

4) Please talk to your child about social distancing and the importance of hand washing.

5) On arrival at school please only drop-off at your designated classroom (see above) **Do not enter the building without a prior appointment.**

6) Please maintain social distancing whilst on site. This is important for your health and safety and it models social distancing to your children.

7) Please see below regarding equipment, uniform and lunches.

8) If we are expecting a child in and they are either unwell or you decide not to bring them to school, you must let the school office know by 9.00am at the latest.

Lunches:

Please note that cold, packed lunches are available and will be provided. We urge Year R, Year 1 and KS1 Key worker children to take this offer to minimise exchange of packed lunches from home. Year 6 and KS2 key worker children may opt to bring in their own packed lunch, if they prefer. If a child is bringing in their own packed lunch, please have a chat to your child about not sharing their food and provide this in a disposable bag so that this can be disposed of safely.

Equipment:

As per the letter on Monday 18th May, please, if possible, can Year 1 and Year 6 bring in own stationery for the children to use throughout the week in a labelled, hard pencil case. This is to be kept at school and we kindly ask that all items are labelled with their name on. Please could children also bring in their own labelled water bottle. We also kindly ask that children do not bring bags, toys, teddies or any other items from home into school.

Uniform:

We advise that clothes worn to school are laundered daily and therefore there will be no requirement for school uniform and children may wear their own clothes. Please ensure the suitability of these, as children will be expected to complete outdoor learning and physical education outside in the clothes they are wearing. There will be no need either to bring in PE Kits. We also kindly ask that your child has shoes that they are able to put on themselves; teachers will not be expected tie shoelaces!

Home Learning

For children not returning to school, home learning will continue for Year 2, Year 3, Year 4 and Year 5 pupils and any child in Year R, 1 and 6 that does not return to school in Term 6. I am very aware that home learning is extremely challenging and nothing can replace the experience of learning at school, however we continue to endeavour to provide learning for these children, as we have done throughout this time. Please continue to use class email accounts to contact the class teacher.

Final Word

Your child's health, safety and well-being is our highest priority at Hunton CEP School, and every member of the school community will have a duty to follow the measures and procedures being put in place to safeguard the children at this time of the COVID-19 pandemic. We appreciate your support in this matter and are here for you during these challenging times!

Yours sincerely,

Mr Ryan
Associate Head Teacher

Mr Ming
Deputy Head Teacher